Information Sheet: Application for a Possession Licence Under the Firearms Act (Minors)

Ce formulaire est disponible en français.

Before you Start...

For the purposes of the Firearms Act, a minor is an individual less than eighteen (18) years old.

This form is for use by resident and non-resident minors:
- who are at least 12 years of age but have not yet had their 18th birthday,
- who are under 12 years of age and hunt or trap to sustain themselves or their family, or
- who are applying under the Aboriginal Peoples of Canada Adaptations Regulations (Firearms) for a licence to possess non-restricted firearms.

A minor cannot hold a licence to possess prohibited or restricted firearms or to acquire any kind of firearm.

A minor must have the consent of a parent or legal guardian to be eligible for a firearms licence.

To be eligible for a minor’s firearms licence, you must have taken and passed the Canadian Firearms Safety Course. Exceptions do exist (see Section E for further information).

You may be required to attend an interview with your parent or guardian present. The Chief Firearms Officer of your province or territory will contact you.

If you need additional space, list all information requested on a separate sheet of paper, add your name to the top of each sheet and attach the sheet to your application.

If you need help completing this application form or require another form, call 1 800 731-4000. Additional information and some application forms are also available on our Web site.

Mail your completed application form, all attachments and enclosed payment, if you are paying by certified cheque or money order, to the Chief Firearms Officer of your province or territory. For the mailing address of your Chief Firearms Officer, please call 1 800 731-4000 or visit our Web site.

The following information explains certain parts of the form and will help you answer some of the questions. You should read the instructions as you fill in your form. If you are still unsure about a question, call 1 800 731-4000 for assistance.

A - Licence Information

Box 1

Put a check mark in the appropriate box. If you are applying under the Aboriginal Peoples of Canada Adaptations Regulations (Firearms), please attach a copy of your completed declaration form (RCMP GRC 5642).

B - Personal Information

Box 3

If you have changed your name several times, please indicate the most recent previous name on the form and list all other previously used names on a separate sheet of paper. Attach the sheet to your completed application form.

Box 9 Photo Instructions

You are required to provide a photograph of yourself. The photograph must be no larger than 45 mm by 57 mm (1 3/4" x 2 1/4") and the size of your head in the photograph must be at least 30 mm (1 3/16") high. See Figure 1 below. The photograph must show a full front view of your head and shoulders. Your entire face must be clear in the photograph, with no hat, sunglasses or other objects hiding your features. Put a check mark in Box 9 to show you have included a photograph. Your parent or guardian must sign the back of your photograph.
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Box 11
You are required to provide an official piece of identification from a federal, provincial, territorial, regional or municipal government. For example, if you use your provincial or territorial driver's licence, print "Driver's Licence" in Box 11a).

Examples of other types of identification you may use to prove your identity are:
- passport
- health card
- birth certificate
- social insurance card
- citizenship certificate
- landed-immigrant document

Print the number of that piece of identification in Box 11b) (for example, your passport number or driver's licence number).

Print the name of the federal, provincial, territorial, regional or municipal government that issued the identification in Box 11c).

Do not send original documents or photocopies with your application. Only provide the information requested.

H - Fees
Boxes 21 to 25
If you are applying for a minor's firearms licence under the Firearms Act for the first time, the fees are based on the number of years for which the licence is required:
- Up to one year $ 10.00
- Up to two years $ 20.00
- Up to three years $ 30.00

Indicate the method of payment. Do not send cash. Make certified cheque or money order payable to Receiver General for Canada. If you are a non-resident of Canada, please make your fee payable in Canadian dollars. The fee is non-refundable.

Sustenance Hunters
You may not be required to pay the fee for a licence for non-restricted firearms if you need the firearms to hunt or trap in order to sustain yourself or your family. Only the Chief Firearms Officer (CFO) of your province or territory can make this determination. Contact the CFO for further information.

By checking the box for the fee waiver on the application, you may be contacted by the CFO. The processing of your application will be delayed.

D - Purpose
Box 15
Put a check mark in the box that shows the reason you want a firearms licence.

E - Safety Training Certification
Box 16
Except for minors who need firearms to hunt or trap in order to sustain themselves or their family, you are required to take the Canadian Firearms Safety Course and pass the test. Print the city and province in which you passed the test and the date on which you took it. If you have proof that you passed the test (for example, a certificate or a copy of the course report that your instructor gave you), put a check mark in the box provided and attach a copy of the document to your application form.

F - Parent or Guardian Information
Boxes 17e) and f)
If your parent or guardian has a valid firearms licence, print the number in Box 17e). If they do not hold a valid firearms licence print their date of birth in Box 17f).

G - Parent or Guardian Consent
Box 20
You must have the consent of a parent or guardian to be eligible for a firearms licence. Your parent or guardian can provide their consent by signing and dating Section G.
Application for a Possession Licence Under the
Firearms Act (Minors)

Attention:
Read the Information Sheet for explanations. Use a check mark to indicate your answers (where required). Print clearly in blue or black ink.

I would like to receive all information in:
- [ ] English
- [ ] French

A - Licence Information
1. Select the situation that applies and, if applicable, provide the licence number where indicated.
- [ ] I have never had a firearms licence.
- [ ] I have an expired firearms licence.
- [ ] I have a firearms licence.

Expired Firearms Licence Number:
Current Firearms Licence Number:

1. b) Are you applying under the Aboriginal Peoples of Canada Adaptations Regulations (Firearms)?
   - [ ] No
   - [ ] Yes. Attach form RCMP GRC 5642

B - Personal Information
2. a) Last Name
2. b) First Name

2. c) Middle Name
2. d) Name Normally Used
2. e) Gender
   - [ ] Male
   - [ ] Female

3. a) Has your name ever been legally changed (including marriage)?
   - [ ] No
   - [ ] Yes. If selected, list previous names in boxes 3 b) and 3 c). (Attach a separate sheet, if necessary).

3. b) Previous Last Name
3. c) Previous First Name

4. Date of Birth (yyyy-mm-dd)
5. a) Place of Birth (City)
5. b) Province/Territory
5. c) Country

6. If you were born outside of Canada, in what year were you admitted to Canada?
7. Eye Colour
8. Height
   - [ ] cm
   - [ ] ft - in

9. Photo Attached
10. If you are not a resident of Canada, in which province or territory will you be using firearms the most when in Canada?

Identification
11. a) Type
11. b) ID Number
11. c) Issuing Government

Residence Address
12. a) Street / Land Location
12. b) Apt./Unit
12. c) City
12. d) Province/Territory
12. e) Country
12. f) Postal Code
12. g) Daytime Telephone Number
12. h) Evening Telephone Number

Mailing Address
- [ ] Mailing Address Same as Residence Address
13. a) Street / Rural Route / PO Box Number
13. b) Apt./Unit
13. c) City
13. d) Province/Territory
13. e) Country
13. f) Postal Code
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**C - Personal History**

14. If you answer yes to any of the questions in this section, you must provide details on a separate page. Add your name at the top of each page you attach. If details are not provided, your application cannot be processed. A yes answer does not mean your application will be refused but it may lead to further examination. If you have been granted a record suspension or a pardon for any offence listed below, you are not required to report it.

<table>
<thead>
<tr>
<th>Question</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>14 a) Have you ever been prohibited from possessing firearms?</td>
<td></td>
<td></td>
</tr>
<tr>
<td>14 b) Have you ever been refused or denied a minor's licence?</td>
<td></td>
<td></td>
</tr>
<tr>
<td>14 c) Have you ever had a minor's licence revoked or seized?</td>
<td></td>
<td></td>
</tr>
<tr>
<td>14 d) Has any member of your household, other than yourself, ever been prohibited, refused a licence or had a licence revoked?</td>
<td></td>
<td></td>
</tr>
<tr>
<td>14 e) Have you ever been charged, convicted or granted a discharge for an offence:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>i) under the <em>Criminal Code</em> or the <em>Youth Criminal Justice Act</em>, where violence was used, threatened or attempted;</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ii) involving the misuse, possession or storage of a firearm;</td>
<td></td>
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<tr>
<td>iii) involving trafficking or importing drugs or controlled substances;</td>
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<td></td>
</tr>
<tr>
<td>iv) under the provincial/territorial wildlife or game laws as they apply to the handling or discharge of a firearm?</td>
<td></td>
<td></td>
</tr>
<tr>
<td>14 f) Have you ever been subject to a peace bond, protection order or an order under section 810 of the <em>Criminal Code</em>?</td>
<td></td>
<td></td>
</tr>
<tr>
<td>14 g) Have you ever been or are you currently on statutory release, including conditional supervision, probation or subject to a conditional sentence?</td>
<td></td>
<td></td>
</tr>
<tr>
<td>14 h) Have you ever threatened or attempted suicides, or have you ever suffered from or been diagnosed or treated by a medical practitioner for: depression, alcohol, drug or substance abuse, behaviour problems; or emotional problems?</td>
<td></td>
<td></td>
</tr>
<tr>
<td>14 i) Do you know if you have ever been reported to the police or social services for violence, threatened or attempted violence or other conflicts in your home, school or elsewhere?</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Details. If you answer "yes" to any of the above, give details below. Print the question number to which you are referring. If you need more space, attach a separate page.

☐ Check this box if you have attached pages with further details.

**D - Purpose**

15. Indicate the purpose for the minor’s firearms licence

☐ Hunting    ☐ Competitive Shooting    ☐ Target Practice    ☐ Instruction

**E - Safety Training Certification (optional for sustenance hunters)**

Where did you take the Canadian Firearms Safety Course and test?

<table>
<thead>
<tr>
<th>Question</th>
<th>City</th>
<th>Province/Territory</th>
<th>Date (yyyy-mm-dd)</th>
</tr>
</thead>
<tbody>
<tr>
<td>16 a)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>16 b)</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>16 c)</td>
<td></td>
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<td></td>
</tr>
</tbody>
</table>
### F - Parent or Guardian Information

<table>
<thead>
<tr>
<th>17. a) Last Name of Parent or Guardian</th>
<th>17. b) First Name of Parent or Guardian</th>
<th>17. c) Middle Name of Parent or Guardian</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>17. d) Name Normally Used by Parent or Guardian</td>
<td></td>
<td></td>
</tr>
<tr>
<td>17. e) Firearms Licence of Parent or Guardian (if applicable)</td>
<td></td>
<td>17. f) Date of Birth (if not licensed: yyyy-mm-dd)</td>
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<tr>
<td></td>
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<tr>
<td>18. Relationship to Applicant (for example, mother, father or guardian)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Mailing Address

<table>
<thead>
<tr>
<th>19. a) Street / Rural Route / PO Box Number</th>
<th>19. b) Apt./Unit</th>
</tr>
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<tr>
<td>19. g) Daytime Telephone Number</td>
<td>19. h) Evening Telephone Number</td>
</tr>
</tbody>
</table>

### G - Parent or Guardian Consent

20. I confirm that the photograph accurately identifies the applicant.

As the parent or guardian of ____________________________, I consent to this person being given a firearms licence.

Name of Applicant

______________________________
Parent's or Guardian's Signature

______________________________
Date (yyyy-mm-dd)

### H - Fees

- [ ] Check this box if you hunt or trap to sustain yourself or your family (see Information Sheet).

21. Fee Enclosed (CANS; select the correct fee. Refer to Information Sheet)

- [ ] Up to one year: $10.00
- [ ] Up to two years: $20.00
- [ ] Up to three years: $30.00

22. Indicate method of payment. **Do not send cash.** Make certified cheque or money order payable to Receiver General for Canada.

- [ ] Visa
- [ ] MasterCard
- [ ] AMEX
- [ ] Certified Cheque
- [ ] Money Order

If paying by credit card, complete this section.

23. Credit Card Number

24. Expiry Date (mm-yy)

25. Name Appearing on Credit Card

I authorize the Canadian Firearms Program to charge to my credit card the amount shown in Box 21.

______________________________
Cardholder’s Signature

______________________________
Date (yyyy mm dd)

### I - Applicant Declaration

It is an offence under section 106 of the **Firearms Act** to knowingly make a false or misleading statement, either orally or in writing, or to knowingly fail to disclose relevant information, for the purpose of obtaining a licence.

I declare that the information provided on this form is true and correct to the best of my knowledge and that the photograph is of me.

______________________________
Minor’s Signature

______________________________
Date (yyyy-mm-dd)

Information contained in this application is obtained under the authority of the **Firearms Act**. The information will be used to determine eligibility and to administer and enforce the firearms legislation. In addition to the provisions outlined in the **Firearms Act**, individual rights regarding personal information are governed by the applicable federal, provincial or territorial legislation relating to access to information and privacy.